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| PROGRESS  REPORT |

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| Vegeta |  |  |
| Cameron, Terrence, Naish. |  |  |

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# Iteration 3 review

Iteration one involved our group creating:

1. Weekly meeting minutes
2. Risk Register
3. Pushing files to Git hub
4. User Acceptance Testing
5. Add to the project board

## Cameron Parrish

As with the previous iterations, all tasks were completed mostly in person in class. This helped our group have clear and effective communication with one another and allowed us to complete each task on time and to a high quality. One minor issue we had was with setting up correct access permissions on GitHub so that each member had access to both the project board and repository, we overcame this issue relatively quickly. I found that the combination of a using a Kan Ban board, Gantt chart and communication over Discord help myself keep on track with completing tasks. Like the last two Iterations I am also impressed by our group’s ability to complete tasks in a timely manner, with each member pulling their weight equally. Overall, iteration 3 has gone smoothly for our group with only minor technical issues slowing us down.

## Naish Kumar

During Iteration 3, we focused on strengthening project organization and documentation. One of the key tasks completed was the consistent documentation of weekly meeting minutes, which helped capture important discussions, decisions, and assigned actions for team accountability and future reference. We also filled out the Risk Register, where we identified and assessed potential risks that could impact the project's success, categorizing them by likelihood and severity, and outlining suitable mitigation strategies. This proactive approach ensures we are prepared for possible challenges ahead. Additionally, we made solid progress in version control by pushing project files to our GitHub repository. This has improved collaboration and allowed team members to track updates and contribute more efficiently. Another major step taken was the initial planning for User Acceptance Testing (UAT). We also began outlining key test scenarios and acceptance criteria to ensure the final deliverables meet user requirements and expectations, setting the foundation for future quality assurance.

## Terrence Charamba

In this Iteration we collectively made a GitHub tracking board that allowed us to know what issues we had to do and at what stage. In the first phase of creating the project page we had a slight challenge with giving permission to the collaborators, but with some research the issue was resolved. We went on to create the meeting and minutes report where we discussed all the requirements to make the iteration a success. We proceeded to fill in the Gant chart from where we had left off in the second iteration. There was a lot of improvement with our team collaboration, and we ought to keep up with the work style that we have.

## Evidence



